



HUMAN RESOURCES Dimensional® Training Jan-June 2011

<p>What You Need to Lead™</p>	<p>2 days</p> <p>23 and 24 February</p> <p>23 and 24 March</p> <p>20 and 21 April</p> <p>25 and 26 May</p> <p>22 and 23 June</p>	<p>Based upon proven Dimensional® skills needed to manage and lead to produce successful results. This interactive, new-generation workshop is focused on conveying proven skills, concepts, and techniques to new managers, managers with limited experience, or managers who work in the front line.</p>
<p>Listening the Perfect Gift™</p>	<p>1 day</p> <p>2 March</p> <p>6 April</p> <p>4 May</p> <p>1 June</p>	<p>This one-day, learn-by-doing workshop teaches participants what active listening is and how to become a better listener. They learn: the costs of poor listening; to overcome obstacles to effective listening; how to listen for content, understanding, and personal feelings; probes that foster listening for understanding; tools to promote empathic listening; four patterns of listening behaviour and the Listening Cycle: Connect, Concentrate, and Collaborate. It includes a pre-course assessment of the participants listening skills where our skilled facilitator works with each participant to assist them develop a plan of action to improve their listening to build productive relationships.</p>
<p>Working Through Conflict™</p>	<p>1 day</p> <p>22 February</p> <p>22 March</p> <p>19 April</p> <p>10 May</p> <p>14 June</p>	<p>The one day Dimensional® COLLABORATION™ workshop helps participants solve the day-in day-out people problems that reduce productivity. The programme will increase effectiveness of staff and work groups by showing employees how to get cooperation and commitment from co-workers.</p>

<p>Time Management™</p>	<p>1 day</p> <p>22 Feb</p> <p>22 March</p> <p>19 April</p> <p>17 May</p> <p>21 June</p>	<p>This programme helps participants to identify problems in their own work situations, and, then, take the steps to eliminate them. This is accomplished by applying the Task Management Model. This practical tool provides managers with new insights into task delegation and enables them to accomplish more with existing resources.</p>
<p>Leadership Through People Skills™</p>	<p>3 days</p> <p>4 - 6 May</p>	<p>This challenging and highly interactive 3 day workshop (which can be delivered in two modules of 1 day, followed by a 2 day workshop) turn managers at all levels of your organization into leader-managers who are equipped to meet the challenges of today's business environment.</p> <p>This workshop develops your managers to improve performance; coordinate team efforts; and enhance the specific skills needed to win support for your objectives.</p>

Special Welcome Offers!

€100 off – when you book your first in-house programme

25% off – for the second delegate on any Open Programme

Book today  01 890 4849 or Email: reception@polarishr.com